



বাংলাদেশ ইনসিওরেন্স একাডেমি

আর্থিক প্রতিষ্ঠান বিভাগ, অর্থ মন্ত্রণালয়



Ref: 53.21.0000.003.001.2025.102

Date: 18/05/2025


Subject: Ex-Bangladesh Leave.

The undersigned is directed to convey the administrative approval of Bangladesh Insurance Academy in favor of the following official to visit abroad under the following terms and conditions:

Name of the Official	Mr. S.M. Ibrahim Hossain, Chief Faculty Member Bangladesh Insurance Academy
Accompanied by	Meherun Nessa Mina (Wife)
Country to visit	Kingdom of Saudi Arabia
Purpose	For Performing of Holy Haji.
Period	From : 20/05/2025 to 23/06/2025 or 33 (thirty three) days from the date of travelling (including travel time)

- He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Bangladesh Insurance Academy.
- His travelling time will be treated as ex-Bangladesh leave.
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
- He will not be allowed to stay abroad for more than the approved period.

2. This order has been issued with the approval of the competent authority.

 18.05.25

(Md. Shafiul Karim Khan)

Secretary

Bangladesh Insurance Academy

E-mail: bangladeshinsuranceacademy@gmail.com

Ref: 53.21.0000.003.001.2025.102(2)

Date: 18/05/2025

A copy has been sent for consideration and necessary (if applicable) action:

- Executive Director, Hazrat Shaha Jalal International Airport, Dhaka.
- Immigration Officer, Hazrat Shaha Jalal International Airport, Dhaka/Land Port (all), Bangladesh
- Programmer, ICT Cell, Bangladesh Insurance Academy.
- Mr. S.M. Ibrahim Hossain, Chief Faculty Member, Bangladesh Insurance Academy.